

CITY OF SANTA ROSA HIGH (ELEMENTARY) SCHOOL DISTRICTS

The Public Meeting of the Standing Board Subcommittee on Career Pathway Programs and Community Outreach was called to order on February 7, 2012, in the Santa Rosa City Schools Superintendent's Conference Room, 211 Ridgway Avenue, Santa Rosa, California, by Director Pugh at 4:03 P.M.

**PUBLIC MEETING
FEBRUARY 7, 2012
4:03 P.M.**

In attendance:

Board Members: Directors Frank Pugh (Chair) and Donna Jeye. Director Laura Gonzalez was absent.

Staff Members: Sharon Liddell, Anastasia Zita, Mark Klick, Doug Bower and Nancy Miller.

Welcome and introductions by Director Pugh.

**WELCOME AND
INTRODUCTIONS**

There were no announcements.

ANNOUNCEMENTS

There were no public comments.

PUBLIC COMMENTS

DISCUSSION/ACTIONS

Subcommittee members discussed IWE policy and practice and preliminary findings in regard to the IWE policy, work permits and student assistant courses which have implications for Career Pathways and the core curriculum program.

**INSIDE WORK
EXPERIENCE**

Considerations for new policy on Student Assistant and Peer Tutor Placements:

- Student has successfully complete freshman and sophomore years in high school
- Student has passed both portions of CAHSEE
- Student is on track with University or Career Pathway requirements or the requirements of a Specialized Program
- Waiver proposal when there are exceptions approved only by the District Office
- No more than 20 credits allowed in IWE
- No more than 10% of students in IWE
- Students must have previously passed the course for which they will be the assistant or tutor with a B or better

Subcommittee members discussed the following points:

- Difference between types of tutor assignments
- The need for the policy to be equitable and consistent at all sites
- Limiting number of tutors and assistants
- Needs of teachers
- Continue working with data to better estimate the exact number of students that would be served if the tutor and assistant programs are limited to 10% of student population
- Cost to the District by limiting number of student assistants and/or tutors
- Scheduling and staffing issues

Once the data is better refined, Anastasia Zita will share the information with cabinet, principals and counselors to solicit feedback on potential ramifications of limiting enrollment in the student assistant and student tutor courses.

This item will come back to this subcommittee for discussion.

Subcommittee members discussed pathway completers report for **CLASS OF 2011 PATHWAY**

Standing board Subcommittee on Career Pathway Programs and Community Outreach

February 7, 2012

Page 1 of 2

CITY OF SANTA ROSA HIGH (ELEMENTARY) SCHOOL DISTRICTS
the Class of 2011 in regards to policy and practice of pathway selection and completion. **COMPLETERS**

Anastasia Zita and Nancy Miller met with counselors and principals, who needed a comprehensive review to have a more complete understanding of Career Pathways in connection to graduation requirements. Problems with seniors transferring in the middle of the school year with no ability to complete a pathway, was found to be a recurring issue.

A pathway waiver process was proposed to assist sites in bringing situations to administrative and Board attention that impact a student's ability to complete a pathway.

Subcommittee members discussed the proposed waiver:

- When to use the waiver
- Agreement letter for parents to sign when they insist on keeping students in pathways when they are failing, or transferring students out of pathway courses when they are needed for graduation
- How to best apply the policy
- Extensive enrollment in AVID and IWE and other non-required courses often interfere with pathways

Bring back A-G completer data for students enrolled in AVID courses, the waiver draft, and the graduation policy to the meeting (within six weeks) for discussion and then to the whole Board.

Nancy Miller handed out the 2011-12 career pathway and community outreach budgets for review.

**CAREER PATHWAYS AND
COMMUNITY OUTREACH
BUDGETS**

This item will be discussed at the next subcommittee meeting.

**PROPOSAL FOR
ESTABLISHING A NEW
PATHWAY – COLLEGE
PATHWAY**

Subcommittee members discussed proposal for a new pathway to assist students headed for two-year colleges rather than 4-year university programs.

- Possible required courses to improve chances that remediation will not be needed in college
- SRJC placement tests
- Data availability issues with EAP
- Possibilities for acceleration and/or challenge
- College preparatory courses
- A-G requirement courses
- Agreement with parents

There were no other items for discussion.

OTHER

The next meeting of the Standing Board Subcommittee on Career Pathway Programs and Community Outreach was scheduled for February 21, 2012, at 4:00 P.M. in the Superintendent's Conference Room.

**SCHEDULE OF UPCOMING
MEETINGS**

Director Pugh adjourned the Standing Board Subcommittee on Career Pathway Programs and Community Outreach meeting at 5:07 P.M.

ADJOURNMENT

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