

Minutes of Citizens' Bond Oversight Committee
Meeting of May 9, 2008
9:00-10:00 a.m. * Business Services Conference Room
• 211 Ridgway Avenue

DRAFT

In Attendance: Oversight Committee Members Jan Post, Michael Metela, Schuyler Jeffries, Terri Forrest, Alcina Horstman, Janet Rogers, Julia Alquist, Jennifer Collins and Stoney Newton; Staff Members Doug Bower, Louise Bostrom and Jennie Bruneman.

The meeting was started at 9:05 by Mr. Bower and each of the members introduced themselves. Mr. Bower explained the purpose of the Citizens' Bond Oversight Committee and briefly reviewed the history of the Committee's activities.

Facilities Master Plan

Mr. Bower reviewed drafts of the facility master plans for both the Elementary and Secondary District that will be presented to the Board of Education in June. The Elementary District Measure C Bond Fund currently is depleted and the Secondary District Measure B Bond Fund has about \$2.5 million currently remaining in unspent funds. He explained that Emergency Repair Program (ERP) – Williams Act grant applications and reimbursements are expected to eventually replenish some of the funds but they will only be added to the master plans upon receipt of confirmation from the State that the funding is assured. These grant applications are currently under review by the Office of the Public School Construction. To date, the District has also received some ERP grant funds to replace play structures, flooring and roofing.

Mr. Jeffries asked if there are any projects in the draft master plans that were being planned to utilize the remaining bond funds in the secondary district. Mr. Bower indicated that the main project in the master plan is a possible new road into the Comstock campus from Marlow Road. There is currently no activity on that project since the amount the District has set aside, about \$1.3 million, is only enough to fund about one-half the estimated cost and no other agency, including the City of Santa Rosa, has any money to contribute. Additionally, there will be discussions in the fall of 2008 regarding the viability of continuing to operate a comprehensive middle school at the site so any final decision on a new road will need to await the outcome of those discussions.

Ms. Horstman asked what the committee is overseeing since the funds are depleted. Mr. Bower explained that the Committee would be overseeing remaining bond expenditures as the law appears to require that an oversight committee be in place regardless of how few bond dollars remain to be spent. Ms. Collins stated that she is resigning her position on the Oversight Committee and that Ms. Horstman, also of Doyle Park, is slated to be appointed at the May 14, 2008 Board of Education meeting to replace her. Mr. Metala asked if there are any plans for a future bond election. Mr. Bower said there are no current plans although the topic comes up from time to time as various facility needs are discussed.

2002 Ballot

There were no questions about the 2002 Ballots for Measures B and C that had been mailed to the committee members in advance of the meeting.

Terms of Office and Chair Appointment

Mr. Bower suggested that the Committee dispense with the normal process of designating terms of office for each member since the bond funds should be exhausted in about two years and the Committee will no longer be required. All agreed.

Following a brief discussion, Mr. Metala moved and Mr. Newton seconded the nomination of Mr. Jeffries to be the Committee Chair. The motion passed unanimously.

Auditor's Report

Both financial and performance audits were performed in both bunds and Mr. Bower said there were no findings or irregularities in any of the reports. He said that about 80% of expenditures are sampled during the audit performed by Stephen Roatch Accountancy Corporation. Mr. Jeffries asked for questions from the committee about the audits and then asked for a motion to approve them. After no questions were posed, Ms. Forrest moved and Ms. Alquist seconded approval of each of the audits. The motion passed unanimously.

Future Meeting Date

The Committee will meet again in May 2009. A specific day and time will be set up later. Ms. Horstman asked if she could follow issues in general that affect Santa Rosa City Schools. Mr. Bower said that any time committee members have questions about district facilities or other issues; they are welcome to ask him questions.

Approval of Minutes of March 17, 2006 Meeting

As the only returning member of the committee, Mr. Metela attested that the March 17, 2006 minutes were accurate but the chair, Mr. Jeffries, did not want to ask the new Committee members to formally approve them because none of them attended the March 17, 2006 meeting.

Meeting Adjourned at 10:00 a.m.

Requests for Information: None