

**FIELD TRIP PERMISSION FORM (SECONDARY)**

This paper must be completed and filed with the sponsoring teacher at least five (5) days before the date of the trip. The student must obtain:

- 1) the signature of those teachers whose classes the student will miss while engaged in the activity, and
- 2) the parent's signature when the activity necessitates the student's leaving the building

\_\_\_\_\_  
 (Student) (Class or Activity) (Teacher)

\_\_\_\_\_  
 (Location) (Time Leaving) (Time Returning)

\_\_\_\_\_  
 (Nature of the Field Trip or Activity) (Date)

\_\_\_\_\_  
 (Means of Transportation) (Cost to Student, if any)

APPROVED TEACHERS: Please sign next to the appropriate period to acknowledge you have seen this form and check the appropriate column next to your name.	0	<u>TEACHER</u>	<u>YES</u>	<u>NO</u>
	1	_____	_____	_____
	2	_____	_____	_____
	3	_____	_____	_____
	4	_____	_____	_____
	5	_____	_____	_____
	6	_____	_____	_____
	7	_____	_____	_____

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**PARENT/GUARDIAN**

**I understand that all students going on this trip will be responsible in conduct to teachers or adult sponsors. It is further understood that students will go and return from the event on the transportation provided.**

\_\_\_\_\_  
 (Date) (Parent or Guardian Signature)